

FROM: Asst/Plans & Development

DATE: 1 Sept 64

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Logistics 2

CONFIDENTIALNPIC/P&DS-165/64
1 September 1964

MEMORANDUM FOR: Assistant for Administration, NPIC

SUBJECT: Installation of Concord Plotter

1. On 11 December 1963 [] of the P&DS addressed a memorandum to you, attention Chief, Logistics Branch, outlining the installation requirements for the Concord Plotter. The memo requested that certain modifications necessary for installation in room 28645 be accomplished by the scheduled delivery date of 1 June 1964.

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2. On 13 February 1964, two meetings were held and attended by [] of NPIC, [] of REID/OL, McKenzie, Sorg, Sayers, and Micon of GSA, and [] of Concord Controls to discuss the technical aspects of the installation. At that time a target date of 1 August was established for completion of the job.

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3. On the 14th of July [] requested [] to extend the Concord contract to 1 September since the room modifications were nowhere in sight. A conversation between [] on 25 August revealed that GSA plans call for requesting bids for the job two weeks hence with completion of the job some 10 weeks later or about 1 December. This will be just 11 days short of one year from our original request - if the work actually is accomplished by then. In the meantime an additional extension to the contract will have to be arranged, the essence of which is to ask the contractor to provide storage while we attempt to get the space ready. It is perfectly possible that the contractor may need the area where the plotter is presently set up necessitating our accepting it and storing it.

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4. This is a perfect example of a situation which has developed in spite of the fact that more than sufficient advance planning was accomplished and borders on the intolerable from the standpoint of operating an efficient and orderly development program.

5. I do not know where the fault lies. But, it does seem that somewhere between our own Administrative Staff and GSA this should have been resolved long ago.

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6. With such interminable delays in getting this work accomplished I hold forth almost no hope whatsoever for the rapid accomplishment of arrangements between NPIC and GSA relative to the maintenance and equipment evaluation space on the first floor.

7. I believe this whole problem needs more urgent and intensive attention. The Concord Plotter is but one of many equipments which will need similar support services. We have equipment in storage which needs evaluation. We are working toward and entering personnel on duty for the technical maintenance effort. The prospect of a properly prepared area for these programs certainly does not brighten as each day passes. We need support which is apparently unavailable under the present terms of doing business between the Administrative Staff (now Support Staff) and GSA.

8. Since we need to plan our future operations, I request an explanation of how these matters are to be handled subsequently and and indication of what we in the Plans and Development Staff can do to assist in making things more efficient.



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Assistant for Plans and Development

Distribution:

Orig & 1 - Addressee
1 - Exec Dir/NPIC

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